

RISK MANAGEMENT...

managing risk with responsibility

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TO: Mary Lou Ridge, Principal
Bethune Elementary School

FROM: Aston A. Henry, Jr., Supervisor
Risk Management Department

A.A.H.

**SUBJECT: Indoor Environmental Quality Assessment
Bethune Elementary School
FISH - 701, 801, 806, 807, 809, 810 & 811**

On July 22, 2004 the Risk Management Department conducted an assessment of **FISH 701, 801, 806, 807, 809, 810 and 811 at Bethune Elementary School**. The evaluation consisted of a walkthrough of the identified areas to assess the current conditions of these locations with regard to indoor environmental quality. This assessment included observation of the carpet, floor tiles, ceiling tiles, false ceiling plenum, accessible ventilation supply and interior walls for signs of water intrusion.

Outlined below are the findings of this assessment along with recommendations for further assessment and/or remediation:

1. The indoor environmental quality assessment of **FISH 701, 801, 806, 807, 809, 810 and 811** revealed no visible signs of microbial growth or water intrusion. The carpet is badly stained, soiled and rippling.

RECOMMENDED COURSE OF ACTION

The Maintenance Department will initiate a work order to address the following items:

- Remove the stained, damaged and rippling carpet and install new carpet in **FISH 701, 801, 806, 807, 809, 810 and 811**.
- Please install a new tile floor from the entrance door to the exist door in the Media Center (**FISH 701**).

Generally, the Risk Management Department did not identify any existing conditions significantly impacting IEQ and thereby presenting immediate health and safety concerns to building occupants. However, due to individual sensitivities and predisposing health factors, it is possible that some building occupants may elicit a health response to agents and/or conditions identified during the evaluation. Therefore, to further improve IEQ, prevent development of future IEQ-related problems, and reduce the potential for IEQ-related complaints by building occupants, the Risk Management Department recommends appropriate follow up of each item identified and previously listed.

Should any questions or concerns arise, or if these complaints continue after the above recommendations have been addressed, please feel free to contact me at (954) 765-8864.

AAH/ldh

c: Mr. Samuel Gregg, South Area Superintendent
Margaret Underhill, South Area Director School Improvement
Bertram Lewars, Project Manager, Facilities and Construction Management
Dwight Hamilton, Broward Teachers Union.
